4223

BILL NO. S-78-10-01

SPECIAL ORDINANCE NO. S-184-78

AN ORDINANCE approving Civil City Purchase Order No. 4-03150 with Allen County Motors for a vehicle for the Street Engineering Department.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That Civil City Purchase Order No. 4-03150, dated September 19, 1978, between the City of Fort Wayne, by and through the Director of Purchasing and the Board of Public Works and Allen County Motors, for:

One 1979 Four Door Ford Sedan, Model LTD IIS, for use by the Street Engineering Department,

at a cost of $5,487.80, all as more particularly set forth in said Purchase Order, which is on file in the Office of the Department of Purchasing and is by reference incorporated herein and made a part hereof, be and the same is in all things ratified, confirmed and approved.

SECTION 2. That this Ordinance shall be effective upon passage and approval by the Mayor.

William T Hinga

Councilman

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY

Read the first time in full and on motion by Hinga, seconded by Hunter, and duly adopted, read the second time by title and referred to the Committee on Finance (and the ~~City Plan Commission~~ for recommendation) and Public Hearing to be held after due legal notice, at the Council Chambers, ~~City-County Building, Fort Wayne, Indiana, on~~ _____, the _____ day of _____, 19__, at _____ o'clock ___ M.,E.S.T.

DATE: 10-10-78

Charles W. Westerman
CITY CLERK

Read the third time in full and on motion by Hinga, seconded by Stier, and duly adopted, placed on its passage.

PASSED (~~LOST~~) by the following vote:

	AYES	NAYS	ABSTAINED	ABSENT	TO-WIT:
TOTAL VOTES	9	0			
BURNS	X				
HINGA	X				
HUNTER	X				
MOSES	X				
NUCKOLS	X				
SCHMIDT, D.	X				
SCHMIDT, V.	X				
STIER	X				
TALARICO	X				

DATE: 10-24-78

Charles W. Westerman
CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne, Indiana, as ~~(ZONING MAP)~~ ~~(GENERAL)~~ (ANNEXATION) (SPECIAL) (~~APPROPRIATION~~) ORDINANCE (~~RESOLUTION~~) No. S-184-78 on the 24th day of October, 1978

ATTEST: (SEAL)

Charles W. Westerman
CITY CLERK

Samuel J. Talarico
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on the 25th day of October, 1978, at the hour of 11:30 o'clock A.M.,E.S.T.

Charles W. Westerman
CITY CLERK

Approved and signed by me this 26th day of October, 1978, at the hour of 11 o'clock A.M.,E.S.T.

Robert E. Armstrong
MAYOR

Bill No. S-78-10-01

REPORT OF THE COMMITTEE ON FINANCE

We, your Committee on Finance to whom was referred an Ordinance approving Civil City Purchase Order No. 4-03150 with Allen County Motors for a vehicle for the Street Engineering Department

have had said Ordinance under consideration and beg leave to report back to the Common Council that said Ordinance DO PASS.

WILLIAM T. HINGA - CHAIRMAN

VIVIAN G. SCHMIDT - VICE CHAIRMAN

JOHN NUCKOLS

PAUL M. BURNS

FREDRICK R. HUNTER

CONCURRED IN

10-24-78
DATE

CHARLES W. WESTERMAN, CITY CLERK

Memorandum

To H. P. Wehrenberg, Board of Works Date September 19, 1978

From Purchasing Department

Subject Bid Reference Number 862 - One 1979 Four (4) Door Sedan

COPIES TO:

K. Traylor •

Enclosed you will find Bid Documents - Bid Number 862 relating to Purchase Order Number 4-03150, which is prepared favoring Allen County Motors, Inc. for One (1) 1979 Four Door Sedan, in the amount of $5,487.80.

The Following documents are attached in support of the recommendation for acceptance of Allen County Motor's offer:

1. Copy of the Tabulation Sheet
2. Copy of Mailing List
3. Copies of three (3) Bids received
4. Copy of Memo from Street Engineering
5. Purchase Order Number 4-03150

BOARD OF PUBLIC WORKS
RECEIVED
SEP 20 1978

Eleven (11) Vendors were mailed Invitations to Bid. Three (3) bids were received.

As the enclosed Tabulation Sheet indicates Northway - Chrysler - Plymouth was the lowest Bidder, their bid did not meet our specifications, as the attached Memo from Street Engineering indicates. The bid submitted by Allen County Motors meets specifications required and has been reviewed and approved by Street Engineering.

NOTED

☐ H.P.W.
☐ E.H.L.
☐ M.G.S.
Date

Please process all of the attached documents for Council Approval.

Gaye Bales
Gaye Bales - Buyer

Approved: Richard F. Bugher
Richard F. Bugher - Director of Purchases

RFB/lje

COMPUTATION OF BIDS

BID REF. 862

CLOSING DATE September 14, 1978

One (1) 1979 Four (4) Door Sedan

Allen County Motors 2300 West Jefferson Blvd. Fort Wayne, Indiana 46802	1979 Buick LeSabre TOTAL $ 6459.00 LESS TAX 15.20 LESS TRADE 3510 LESS DISC 451.11 TOTAL 5444.80 Allen-Tolle Chevrolet	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL
Hefner Chevrolet 500 East State Blvd. Fort Wayne, Indiana 46805	1979 Pontiac Phoenix TOTAL $ 5843.16 LESS TAX — LESS TRADE 3510 LESS DISC — TOTAL 5477.16 45 Days ARO	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL
Northway - Chrysler Plymouth 4140 Coldwater Road Fort Wayne, Indiana 46805	1979 Chrysler TOTAL $ 6030.40 LESS TAX LESS TRADE 110.00 LESS DISC 530.40 TOTAL 5390.00 60 Days Delivery	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL
Hoosier Ford, Inc. U. S. #24 - East Huntington, Indiana 46750	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL
	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL
	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL	TOTAL $ LESS TAX LESS TRADE LESS DISC TOTAL

RECORDS OF BIDS ISSUED TO BIDDERS

BID NO. 862

ITEM: 1979 Four Door Sedan

DEPARTMENT: Street Engineering

OPEN DATE: _____ TIME: _____

VENDOR NAME & ADDRESS	DATE - NAME BID PICKED UP	CARDS MAILED	BID MAILED	RETURNED
Allen County Motors 2300 West Jefferson Blvd. Fort Wayne, Indiana 46802	Ted Ballier 9/1/78	8/31/78		9/13/78
Fort Wayne Dodge, Inc. 100 Coliseum Blvd. - West Fort Wayne, Indiana		8/31/78		
Hefner Chevrolet 500 East State Blvd. Fort Wayne, Indiana 46805	Bob Knipe 9-5-78	8/31/78		9/14/78
Dave McIntire, Inc. 320 West Coliseum Blvd. Fort Wayne, Indiana 46805		8/31/78		
Don Ayres Pontiac 4740 Lima Road Fort Wayne, Indiana 46808		8/31/78		
Fort Wayne American Motors 4320 Coldwater Road Fort Wayne, Indiana 46805		8/31/78		
Collins Oldsmobile 4801 Coldwater Road Fort Wayne, Indiana 46805		8/31/78		
Jim Kelly Buick, Inc. 1819 South Calhoun Street Fort Wayne, Indiana 46804		8/31/78		
Northway-Chrysler Plymouth 4140 Coldwater Road Fort Wayne, Indiana 46805	Don Burroughs 9/12/78	8/31/78		9/13/78
Hoosier Ford, Inc. U.S. #24 - East Huntington, Indiana 46750	Jack Shull 9/1/78	8/31/78		Came & left 10:40 AM

RECORDS OF BIDS ISSUED TO BIDDERS

BID NO. 862

ITEM: 1979 Four Door Sedan

DEPARTMENT: Street Engineering

OPEN DATE: _____ TIME: _____

VENDOR NAME & ADDRESS	DATE - NAME BID PICKED UP	CARDS MAILED	BID MAILED	RETURNE
Davis Pontiac, Inc. 312 West Main Street Fort Wayne, Indiana 46802		8/31/78		

INVITATION

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.*

Ref. No. 862

Date August 28, 1978

Date wanted

*Mail all replies and correspondence, con. to Att. of R.F. Bucher 423-7037 DEPARTMENT OF PURCHASES

Address Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Street Engineering Department

Fund 34-456-700 Appropriation No.

Address Room 740 - City County Building One Main Street
Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY — RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids Thursday, September 14, 1978 at 10:30 A.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 14648. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 13 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
1		1979 Four (4) Door Sedan as per attached specifications All specifications and questionnaire must be fully completed for consideration. NOTE: Trade in vehicle may be seen by contacting Street Engineering Office, 423-7161 Affirmative Action: On File ✓ Attached:		

Bid Bond required NO ☒ YES ☐ 5% Performance Bond NO ☒ YES ☐

See Instruction Item No. 14 on reverse side hereof.

Terms % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications applying and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within days from receipt of order.

IMPORTANT ☞ As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here:

Allen County Motors Inc
Name of Company

For [signature] Title Fleet Manager

Address 2300 W Jefferson Blvd

City Fort Wayne, Indiana Date 9/12/78

Approved by State Board of Accounts for City of Fort Wayne, 1943

GENERAL CONDITIONS, INSTRUCTIONS TO BIDDERS AND INFORMATION FOR BIDDERS

1. **Special Conditions:** Special conditions included in the Bid Document shall take precedence over any provisions stipulated hereunder.

2. **Applicable Laws:** The Revised statutes of the State of Indiana, and all City ordinances insofar as they apply to the laws of competitive bidding, contracts, and purchases, are made a part hereof.

3. **Workmen's Compensation:** Insofar as Workmen's Compensation Act is concerned, the bidder or contractor agrees to furnish an official certificate from the Industrial Board of Indiana, showing that he is in compliance with such law, whenever such certificates are required in the Bid Document.

4. **Infringements and Indemnifications:** The bidder, if awarded an order or contract, agrees to protect, defend, and save the City harmless against any demand for payment for the use of any patented material, process, article, or device that may enter into the manufacture, construction, or form a part of the work covered by either order or contract and he further agrees to indemnify and save the City harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by a party or parties, by or from any of the acts of the contractor, his servants, or agents.

   To the extent the bidder or contractor agrees to furnish adequate Public Liability and Property Damage Insurance, the amount of which will be determined by the City whenever such insurance is deemed necessary. When so required the types and amounts of insurance to be provided is set forth in the Bid Document.

5. **Pricing:** Prices should be stated in units of quantity specified in the Bid Document. In case of discrepancy in computing the amount of the bid the unit prices quoted will govern.

6. **Delivery:** Quotations should include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder prices quoted will be considered as being based on delivery to the destination designated in the Bid Document and to include all delivery and packing charges.

7. **Specifications:** Unless otherwise stated by the bidder the proposal will be considered as being in strict accordance with the specifications outlined in the Bid Document.

   References to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City. They should not be construed as excluding proposals on other types of materials, equipment and supplies. However the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.

8. **Samples:** Samples, when requested, must be furnished free of expense to the City and if not destroyed, will upon request be returned at the bidder's expense.

9. **Cash Discounts:** Time in connection with cash discount offered, will be computed from date of delivery and acceptance at final destination or from date properly executed claim voucher is received, if the latter date is later than the date of delivery and acceptance.

10. **Taxes:** The City is generally exempt from Federal Excise and Indiana State Sales Tax. Quotations must be separated to show the amount to be added for taxes of any kind if applicable. Prices should not include tax. The City will pay such taxes as are applicable to this purchase. Exemption forms will be furnished wherever necessary. Taxes wherever indicated and which are applicable to this purchase, will not be subject to any trade or cash discounts.

11. **Bid Informalities and Rejection:** The City reserves the right to waive informalities not inconsistent with law or to reject any or all bids.

12. **Award:** Unless otherwise specified in the Bid Document the City reserves the right to accept any item in the bid. Unless otherwise stated in the Bid Document bidders may submit proposals on any item or group of items, provided however that the unit prices are shown as requested.

13. **Payments:** Partial payments may be made upon presentation of properly executed claim voucher unless otherwise stated in the Bid Document. The final payment will be made by the City when the materials, supplies or equipment has been fully delivered and accepted or the work completed to the full satisfaction of the City.

14. **Bidder's Signature:** Each proposal form must be signed by the bidder with his usual signature. All signatures should be in full.
    Bids by partnership should include the names of the partners composing the partnership and must be signed by one or more of the partners in the following manner: "John Jones and James Smith, d.b.a., Smith-Jones Company, by John Jones, a partner".

    Bids by corporations must be signed with the names of the corporation, followed by the signature and designation of the president, vice-president, or person authorized to bind it in the matter.

15. The successful bidder, or contractor, agrees that he will comply with Indiana Acts 1961, chapter 208, section 10, being Burns Indiana Statute 40-2316-1944 supplement requiring such bidder, contractor, or his subcontractor not to discriminate with respect to hiring, tenure, terms, conditions, or privileges of employment because of race, color religion, national origin or ancestry.

16. Unless otherwise specifically indicated under the individual listing in the legal advertisement or invitation to bid, all bids shall be subject to the following:
    a) A Bid bond, deposit of cash, certified check or Bank Cashiers Check, in the amount specified, drawn on a solvent bank payable to the City of Fort Wayne or to the contracting division thereof.
    b) The successful bidder will be required to furnish a bond or Certified Check on a solvent bank, payable to the City of Fort Wayne or to the contracting division thereof, in the amount specified in the notice of bids wanted or the invitation to bid, as a guarantee for the faithful performance thereof.

17. Submission and Receipt of Bids:
    a) Proposals, to receive consideration, must be received prior to the specified time of closing as designated in the invitation.
    b) Bidders must use the Bid Document proposal form furnished by the City as none other will be accepted. Proposal forms must be returned intact. Removal of any part thereof may invalidate the bid.
    c) Bidders are requested to use the Bid Envelope if furnished by the City, or other similarly identified envelope to assure proper handling. Envelopes should be sealed when submitted with information on the face of the Bid Envelope to identify the bid, e.g., Bid Reference number and date of closing and City Agency involved.
    d) Separate proposals must be submitted on each reference number.
    e) Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.

Accepted Date 19 as follows:
Board Comptroller Dept. of Purchasing, etc.

Rejected Date 19 as follows:
Board Comptroller Dept. of Purchasing, etc.

Total:	$ 6489.00
Less Tax:	$ 15.20
Less Discount:	$ 951.00
Less Trade-In:	$ 35.00
Net Total:	$ 5487.80

Delivery: 60 to 90 days

Warranty: 12,000 miles or 12 months

Specification Questionnaire
Bidders Proposal - Must Be Completed
By The Bidder

1. Year: 1979 Make: Ford Model: LTD II S 4 dr
2. Color:
3. Wheel Base: 118 "
4. Engine: 351 Cu In.
5. Transmission: Cruisomatic
6. Oil Filter: Factory
7. Air Filter: Factory
8. Alternator: Factory
9. Battery: Factory
10. Tires:
11. Fresh Air Heater & Defroster: Factory
12. Electric Rear Window Defroster: Factory Installed
13. Mirror: Factroy Installed
14. Back up Lights: Factory
15. Signals: Factory
16. Cigarette Lighter: Factory
17. Glass: Tinted Windshield
18. Windshield Wipers: and windshild washers
19. Undercoat & Rustproofing: Dealer installed
20. AM & FM Radio: Factory installed
21. Power Steering: Factory installed
22. Air Conditioning: Factory Installed

FORM DP2B 5-68

CITY OF FORT WAYNE
DEPARTMENT OF PURCHASES
Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Page 1 of 7

Ref. No. 862

Date August 28, 1978

Date wanted

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated below.*

*Mail all replies and correspondence, etc. to Attn. of R.F. Rugher 423-7037 DEPARTMENT OF PURCHASES

Address Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Street Engineering Department

Address Room 740 - City County Building One Main Street
Fort Wayne, Indiana 46802

Fund 34-456-700
Appropriation No.

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids Thursday, September 14, 1978 at 10:30 A.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 84004. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 10 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
1		1979 Four (4) Door Sedan as per attached specifications All specifications and questionnaire must be fully completed for consideration. NOTE: Trade in vehicle may be seen by contacting Street Engineering Office, 423-7161		

Affirmative Action: On File _____ Attached: _____

Bid Bond required NO ☒ YES ☐ 5% Performance Bond NO ☒ YES ☐
See Instruction Item No. 18 on reverse side hereof.

Terms _____% cash discount if paid within _____days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In compliance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications appearing and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within _____days from receipt of order.

IMPORTANT ☞ As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Firm Name: Northway Chrysler Plymouth, Inc.

Name of Company

For J. R. Tomlinson Title Pres.

Address 4110 Coliseum Road

City Fort Wayne, Indiana State Date 9-12-78

Total:	$ 6030.40
Less Tax:	$
Less Discount:	$ 530.40
Less Trade-In:	$ 110.00
Net Total:	$ 5290.00

Delivery: Appx. 60 DAYS

Warranty: 12000 miles or 12 months which ever occurs first

Specification Questionnaire
Bidders Proposal - Must Be Completed
By The Bidder

1. Year: 1978 Make: Volare Model: HL41
2. Color: ANY STANDARD
3. Wheel Base: 112.7"
4. Engine: 318 V8
5. Transmission: Automatic
6. Oil Filter:
7. Air Filter: Dry Filter
8. Alternator:
9. Battery: Std With Air Cond
10. Tires: F 78 - 14 4 Ply rated
11. Fresh Air Heater & Defroster:
12. Electric Rear Window Defroster:
13. Mirror: Outside Remote
14. Back up Lights: Std
15. Signals: Std
16. Cigarette Lighter:
17. Glass: 18% Windshield
18. Windshield Wipers: 2 spd
19. Undercoat & Rustproofing: Rustproofed
20. AM & FM Radio: Yes
21. Power Steering: Yes
22. Air Conditioning: Yes

FORM DPIS 5-68

CITY OF FORT WAYNE
DEPARTMENT OF PURCHASES
Number One Main St., Ft. Wayne, Ind. 46802

INVITATION

Ref. No. 862

Quotations, subject to the conditions on the reverse hereof, are requested on the following list of materials, supplies, equipment or services, for the department as mentioned, with delivery to destination as shown below. Quotations shall include all charges for delivery, packing, etc. Address your reply as indicated hereon.*

Date August 28, 1978

*Mail all replies and correspondence, when to Att. of R.E. Bugher 423-7037 DEPARTMENT OF PURCHASES

Date wanted

Address Room 470, Number One Main St., Ft. Wayne, Ind. 46802

REQUIRED FOR DELIVERY TO:

Department or Division Street Engineering Department

Fund 34-456-700
Appropriation No.

Room 740 - City County Building One Main Street

Address Fort Wayne, Indiana 46802

RETURN ORIGINAL TO THE CITY—RETAIN DUPLICATE COPY FOR YOUR FILE

Closing Time of Bids Thursday, September 14, 1978 at 10:30 A.M.

TAXES: THE CITY IS EXEMPT FROM FEDERAL EXCISE AND INDIANA STATE SALES TAX. THE CITY'S INDIANA SALES TAX EXEMPTION CERTIFICATE NUMBER IS NO. 34662. PRICES SHOULD NOT INCLUDE THESE TAXES. See "Instructions to Bidders" No. 19 on reverse hereof for details.

TAX EXEMPT (Unless otherwise indicated)

Quantity	Unit	Materials, Supplies, Equipment or Services	Unit Price	Total Amount
1		1979 Four (4) Door Sedan as per attached specifications All specifications and questionnaire must be fully completed for consideration. NOTE: Trade in vehicle may be seen by contacting Street Engineering Office, 423-7161 CHEVROLET IMPALA SEDAN Affirmative Action: On File X Attached:	$5807.16	

Bid Bond required NO ☐ YES ☒ 5% Performance Bond NO ☒ YES ☐

See Instruction Item No. 15 on reverse side hereof.

Terms NET % cash discount if paid within days from delivery and acceptance of goods or completion of services.

PROPOSAL OR BID

In accordance with the above invitation for bids and subject to all conditions thereof, the undersigned offers and agrees, if this bid be accepted within a reasonable time from date of closing, to furnish any or all of the items or render such services upon which prices are quoted, in accordance with the specifications appearing and at the price set opposite each item.

Delivery of any or all of the items or completion of services indicated shall be made within 60 45 days from receipt of order.

IMPORTANT — As delivery may be a deciding factor in the award of an order, it is important that bidders furnish the information requested above.

Sign Here!

HEFNER CHEVROLET, INC.
Name of Company

By Robert Hefner Title Sales Mgr.

Address 500 EAST STATE

City FORT WAYNE Date 9/13/78

...ed by State Board of
...ns for City of Fort Wayne, 1943

GENERAL CONDITIONS, INSTRUCTIONS TO BIDDERS AND INFORMATION FOR BIDDERS

1. **Special Conditions:** Special conditions included in the Bid Document shall take precedence over any provisions stipulated hereunder.

2. **Applicable Laws:** The Revised statutes of the State of Indiana, and all City ordinances insofar as they apply to the laws of competitive bidding, contracts, and purchases, are made a part hereof.

3. **Workmen's Compensation:** Insofar as Workmen's Compensation Act is concerned, the bidder or contractor agrees to furnish an official, certificate from the Industrial Board of Indiana, showing that he is in compliance with such law, whenever such certificates are required in the Bid Document.

4. **Infringements and Indemnifications:** The bidder, if awarded an order or contract, agrees to protect, defend, and save the City harmless against any demand for payment for the use of any patented material, process, article, or device that may enter into the manufacture, construction, or form a part of the work covered by either order or contract and he further agrees to indemnify and save the City harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by a party or parties, by or from any of the acts of the contractor, his servants, or agents.

   To this extent the bidder or contractor agrees to furnish adequate Public Liability and Property Damage Insurance, the amount of which will be determined by the City whenever such insurance is deemed necessary. When so required the types and amounts of insurance to be provided is set forth in the Bid Document.

5. **Pricing:** Prices should be stated in units of quantity specified in the Bid Document. In case of discrepancy in computing the amount of the bid the unit prices quoted will govern.

6. **Delivery:** Quotations should include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder prices quoted will be considered as being based on delivery to the destination designated in the Bid Document and to include all delivery and packing charges.

7. **Specifications:** Unless otherwise stated by the bidder the proposal will be considered as being in strict accordance with the specifications outlined in the Bid Document.

   References to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City. They should not be construed as excluding proposals on other types of materials, equipment and supplies. However the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.

8. **Samples:** Samples, when requested, must be furnished free of expense to the City and if not destroyed, will upon request be returned at the bidder's expense.

9. **Cash Discounts:** Time in connection with cash discount offered, will be computed from date of delivery and acceptance at final destination or from date properly executed claim voucher is received, if the latter date is later than the date of delivery and acceptance.

10. **Taxes:** The City is generally exempt from Federal Excise and Indiana State Sales Tax. Quotations must be separated to show the amount to be added for taxes of any kind if applicable. Prices should not include tax. The City will pay such taxes as are applicable to this purchase. Exemption forms will be furnished wherever necessary. Taxes wherever indicated and which are applicable to this purchase, will not be subject to any trade or cash discounts.

11. **Bid Informalities and Rejection:** The City reserves the right to waive informalities not inconsistent with law or to reject any or all bids.

12. **Award:** Unless otherwise specified in the Bid Document the City reserves the right to accept any item in the bid. Unless otherwise stated in the Bid Document bidders may submit proposals on any item or group of items, provided however that the unit prices are shown as requested.

13. **Payments:** Partial payments may be made upon presentation of properly executed claim voucher unless otherwise stated in the Bid Document. The final payment will be made by the City when the materials, supplies or equipment has been fully delivered and accepted or the work completed to the full satisfaction of the City.

14. **Bidder's Signature:** Each proposal form must be signed by the bidder with his usual signature. All signatures should be in full.
    Bids by partnership should include the names of the partners composing the partnership and must be signed by one or more of the partners in the following manner: "John Jones and James Smith, d.b.a., Smith-Jones Company, by John Jones, a partner".

    Bids by corporations must be signed with the names of the corporation, followed by the signature and designation of the president, vice-president, or person authorized to bind it in the matter.

15. The successful bidder, or contractor, agrees that he will comply with Indiana Acts 1961, chapter 208, section 10, being Burns Indiana Statute 40-2316-1964 supplement requiring such bidder, contractor, or his subcontractor not to discriminate with respect to hiring, tenure, terms, conditions, or privileges of employment because of race, color religion, national origin or ancestry.

16. Unless otherwise specifically indicated under the individual listing in the legal advertisement or invitation to bid, all bids shall be subject to the following.
    a) A Bid bond, deposit of cash, certified check or Bank Cashiers Check, in the amount specified, drawn on a solvent bank payable to the City of Fort Wayne or to the contracting division thereof.
    b) The successful bidder will be required to furnish a bond or Certified Check on a solvent bank, payable to the City of Fort Wayne or to the contracting division thereof, in the amount specified in the notice of bids wanted or the invitation to bid, as a guarantee for the faithful performance thereof.

17. **Submission and Receipt of Bids:**
    a) Proposals, to receive consideration, must be received prior to the specified time of closing as designated in the invitation.
    b) Bidders must use the Bid Document proposal form furnished by the City as none other will be accepted. Proposal forms must be returned intact. Removal of any part thereof may invalidate the bid.
    c) Bidders are requested to use the Bid Envelope if furnished by the City, or other similarly identified envelope to assure proper handling. Envelopes should be sealed when submitted with information on the face of the Bid Envelope to identify the bid, e.g., Bid Reference number and date of closing and City Agency involved.
    d) Separate proposals must be submitted on each reference number.
    e) Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.

Accepted _____ Date _____ 19____ as follows:
Board-Commissioner Dept. of Purchasing, etc.

Rejected _____ Date _____ 19____ as follows:
Board-Commissioner Dept. of Purchasing, etc.

Total:	$ 5842.16
Less Tax:	$ ------
Less Discount:	$ ------
Less Trade-In:	$ 35.00
Net Total:	$ 5807.16

Delivery: 45 days after receipt of order

Warranty: 12 months or 12, 000 miles

Specification Questionnaire
Bidders Proposal - Must Be Completed
By The Bidder

1. Year: 1979 Make: CHEVROLET Model: 1B169
2. Color: TO BE SELECTED
3. Wheel Base: 116"
4. Engine: 350 V8
5. Transmission: Automatic
6. Oil Filter: Standard
7. Air Filter: Standard
8. Alternator: Standard
9. Battery: Heavy duty
10. Tires: FR78 B/W
11. Fresh Air Heater & Defroster: Standard
12. Electric Rear Window Defroster: Standard
13. Mirror: Remote control LH
14. Back up Lights: Standard
15. Signals: Standard
16. Cigarette Lighter: Standard
17. Glass: Tinted
18. Windshield Wipers: Electric, 2 spd
19. Undercoat & Rustproofing: Duracoat
20. AM & FM Radio: Standard
21. Power Steering: Standard
22. Air Conditioning: Factory air

Board of Public Works of City of Fort Wayne, Ind.

GENERAL CONDITIONS, INSTRUCTIONS TO BIDDERS AND INFORMATION FOR BIDDERS

1. Special Conditions: Special conditions included in the Bid Document shall take precedence over any provisions stipulated hereunder.

2. Applicable Laws: The Revised statutes of the State of Indiana, and all City ordinances insofar as they apply to the laws of competitive bidding, contracts, and purchases, are made a part hereof.

3. Workmen's Compensation: Insofar as Workmen's Compensation Act is concerned, the bidder or contractor agrees to furnish an official certificate from the Industrial Board of Indiana, showing that he is in compliance with such law, whenever such certificates are required in the Bid Document.

4. Infringements and Indemnifications: The bidder, if awarded an order or contract, agrees to protect, defend, and save the City harmless against any demand for payment for the use of any patented material, process, article, or device that may enter into the manufacture, construction, or form a part of the work covered by either order or contract and he further agrees to indemnify and save the City harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages received or sustained by a party or parties, by or from any of the acts of the contractor, his servants, or agents.

   To the extent the bidder or contractor agrees to furnish adequate Public Liability and Property Damage Insurance, the amount of which will be determined by the City whenever such insurance is deemed necessary. When so required the types and amounts of insurance to be provided is set forth in the Bid Document.

5. Pricing: Prices should be stated in units of quantity specified in the Bid Document. In case of discrepancy in computing the amount of the bid the unit prices quoted will govern.

6. Delivery: Quotations should include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder prices quoted will be considered as being based on delivery to the destination designated in the Bid Document and to include all delivery and packing charges.

7. Specifications: Unless otherwise stated by the bidder the proposal will be considered as being in strict accordance with the specifications outlined in the Bid Document.

   References to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the City. They should not be construed as excluding proposals on other types of materials, equipment and supplies. However the bidder, if awarded a contract, will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is clearly noted and described in the proposal.

8. Samples: Samples, when requested, must be furnished free of expense to the City and if not destroyed, will upon request be returned at the bidder's expense.

9. Cash Discounts: Time in connection with cash discount offered, will be computed from date of delivery and acceptance at final destination or from date properly executed claim voucher is received, if the latter date is later than the date of delivery and acceptance.

10. Taxes: The City is generally exempt from Federal Excise and Indiana State Sales Tax. Quotations must be separated to show the amount to be added for taxes of any kind if applicable. Prices should not include tax. The City will pay such taxes as are applicable to this purchase. Exemption forms will be furnished wherever necessary. Taxes wherever indicated and which are applicable to this purchase, will not be subject to any trade or cash discounts.

11. Bid Informalities and Rejection: The City reserves the right to waive informalities not inconsistent with law or to reject any or all bids.

12. Award: Unless otherwise specified in the Bid Document the City reserves the right to accept any item in the bid. Unless otherwise stated in the Bid Document bidders may submit proposals on any item or group of items, provided however that the unit prices are shown as requested.

13. Payments: Partial payments may be made upon presentation of properly executed claim voucher unless otherwise stated in the Bid Document. The final payment will be made by the City when the materials, supplies or equipment has been fully delivered and accepted or the work completed to the full satisfaction of the City.

14. Bidder's Signatures: Each proposal form must be signed by the bidder with his usual signature. All signatures should be in full.
    Bids by partnership should include the names of the partners composing the partnership and must be signed by one or more of the partners in the following manner: "John Jones and James Smith, d.b.a., Smith-Jones Company, by John Jones, a partner".

    Bids by corporations must be signed with the names of the corporation, followed by the signature and designation of the president, vice-president, or person authorized to bind it in the matter.

15. The successful bidder, or contractor, agrees that he will comply with Indiana Acts 1941, chapter 203, section 10, being Burns Indiana Statute 40-2312-1944 supplement requiring such bidder, contractor, or his subcontractor not to discriminate with respect to hiring, tenure, terms, conditions, or privileges of employment because of race, color religion, national origin or ancestry.

16. Unless otherwise specifically indicated under the individual listing in the legal advertisement or invitation to bid, all bids shall be subject to the following.
    a) A Bid bond, deposit of cash, certified check or Bank Cashiers Check in the amount specified, drawn on a solvent bank payable to the City of Fort Wayne or to the contracting division thereof.
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    d) Separate proposals must be submitted on each reference number.
    e) Proposals having any erasures or corrections thereon may be rejected unless explained or noted over the signature of the bidder.

Accepted Board Comptroller Date of Purchase, etc.
Rejected Board Comptroller Date of Purchase, etc.

Memorandum

To Purchasing Dept., Attn: R. F. Bugher Date September 18, 1978

From Kenneth N. Traylor

Subject Street Engineering Dept. Vehicle

COPIES TO:

I have reviewed the bids for Street Engineering Department's 1979, Four (4) Door Sedan (Bid Ref. No. 862) and recommend awarding to Allen County Motors for their bid of $5,487.80.

I feel that this vehicle will better serve Street Engineering Department than the one bid on by Northway - Chrysler Plymouth because of the various trips which necessitate a number of persons traveling to Indianapolis and other cities in the State of Indiana. The Northway bid was on a 1978 Volare, a compact car that did not meet our specs.

Kenneth N. Traylor

KNT:ms

RECEIVED
PURCHASING DEPT.
SEP 18 1978
AM 7,8,9,10,11,12,1,2,3,4,5,6 PM

BUSINESS FORMS ○ ACCOUNTING SYSTEMS ○ EDP SERVICES

FORM DP-3
APPROVED BY THE STATE BOARD OF ACCOUNTS FOR THE CITY OF FORT WAYNE 1965.

CITY OF FORT WAYNE

DEPARTMENT OF PURCHASES
NUMBER ONE EAST MAIN STREET
ROOM 470
FORT WAYNE, INDIANA 46802

MAIL ALL CORRESPONDENCE, CLAIM VOUCHERS ETC. TO:

Street Engineering Department
One Main Street City County Building, Room 740
Fort Wayne, Indiana 46802

PURCHASE ORDER NUMBER
4- 03150
66-171-7 9/20/78
DATE September 19, 1978
REF. NO.
REQ. NO. 6

THE ABOVE INFORMATION MUST APPEAR ON ALL INVOICES, BILLS OF LADING, DELIVERY TICKETS, PACKAGES AND CORRESPONDENCE.
INVOICE IN DUPLICATE.

THIS PURCHASE ORDER ISSUED BY:
DEPT. Purchasing Dept.

Allen County Motors
2300 West Jefferson Blvd.
Fort Wayne, Indiana 46804

DELIVER TO:-
DEPARTMENT OR DIVISION Street Engineering Department
One Main Street City County Building, Room 740
Fort Wayne, Indiana 46802
ADDRESS

DATE WANTED } AT ONCE

APPROPRIATION AND FUND NUMBER } 34-456-700

CASH DISCOUNT TERMS _____ % IF PAID WITHIN _____ DAYS FROM DELIVERY AND ACCEPTANCE OF GOODS OR PERFORMANCE OF SERVICES. (DEDUCTION FOR DISCOUNT SHOWN BELOW)

QUANTITY ORDERED	UNIT	MATERIALS, SUPPLIES OR SERVICES	UNIT PRICE	AMOUNT
		TAX EXEMPT (UNLESS OTHERWISE INDICATED)		
1	each	1979 Four (4) Door Sedan Ford Model LTD IIS		$5,487.80
		Delivery: 60 to 90 days		
		Bid Reference Number 862 of 8/28/78		
		Subject to Councilmanic Approval		
		APPROVED Board of Public Works Henry P. Wehrenberg Edd W. DeMar Mary G. Scott		
		RFB/lje		

COMPLIANCE WITH THE DELIVERY DATE REQUESTED WILL AVOID "FOLLOW UP" CORRESPONDENCE.

NOTE

READ

INSTRUCTIONS ON THE BACK OF THIS

ORDER

THE CONTRACTOR OR VENDOR, BY ACCEPTING THIS ORDER, AGREES TO THE GENERAL CONDITIONS AND TERMS OF AGREEMENT ON THE BACK OF THIS ORDER.

UNLESS OTHERWISE INDICATED THE PRICES SHOWN INCLUDE ALL CHARGES FOR DELIVERY, PACKING, ETC., NECESSARY TO COMPLETE DELIVERY TO DESTINATION SPECIFIED.

UNLESS OTHERWISE INDICATED THE PRICES SHOWN DO NOT INCLUDE TAXES OF ANY KIND.

EXEMPTION BLANKS WILL BE FURNISHED WHEN NECESSARY.

IND. SALES TAX EXEMP. CERTIF. NO. 34508

IF THIS ORDER DOES NOT AGREE WITH YOUR QUOTATION KINDLY RETURN IT WITH AN EXPLANATION.

I HEREBY CERTIFY THAT THE COST OF THE ABOVE PURCHASE IS FULLY COVERED BY UNENCUMBERED BALANCES IN THE ABOVE FUNDS AND THAT THE EXPENDITURE THEREFOR HAS BEEN DULY AUTHORIZED AND APPROPRIATED.

City Controller

Per

I HEREBY CERTIFY UPON MY OWN PERSONAL KNOWLEDGE THAT THIS ORDER IS AUTHORIZED BY A PROPERLY EXECUTED AND APPROVED REQUISITION ON FILE IN THIS OFFICE.

Director of Purchases

Per

ORIGINAL (1)

4223

TITLE OF ORDINANCE SPECIAL ORDINANCE - CIVIL CITY PURCHASE ORDER NO. 4-03150 - ALLEN COUNTY MOTORS

DEPARTMENT REQUESTING ORDINANCE BOARD OF PUBLIC WORKS S-78-10-01

SYNOPSIS OF ORDINANCE CIVIL CITY PURCHASE ORDER NO. 4-03150 - ALLEN COUNTY MOTORS IN AMOUNT OF $5487.80 FOR ONE 1979 FOUR DOOR FORD SEDAN, MODEL LTD IIS, IN AMOUNT OF $5487.80 FOR USE BY THE STREET ENGINEERING DEPT.

(MEMORANDUM AND PURCHASE ORDER ATTACHED)

EFFECT OF PASSAGE ACQUISITION OF STREET ENGINEERING DEPT. POOL CAR FOR USE ON VARIOUS TRIPS TO INDIANAPOLIS AND OTHER CITIES IN INDIANA BY THE STREET ENGINEERING PERSONNEL

EFFECT OF NON-PASSAGE WILL RETAIN PRESENT POOL CAR

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS) $5487.80 FROM STREET ENGINEERING DEPT. ANNUAL BUDGET

ASSIGNED TO COMMITTEE

EP